

Management/Executive /Finance Committee Meeting

(Dated: 13th December,2022)

The following agenda items were taken up in the meeting of the Management /Executive /Finance Committees held on 13th December,2022 under the chairmanship of Dr. Prajya Mishra in the conference hall of the college.

The decision taken in the Executive/Finance committees meetings held on 23/03/2022,01/08/2022 and 20/08/2022 and the minutes of the previous meeting of the Management committee held on 05/03/2022 were unanimously approved in the meeting. After the approval the agenda items of the meeting were taken up.

Agenda item : 1

1. In the meeting the guidelines issued by the Govt. of Himachal Pradesh vide letter no. EDN-HE-(8)A(1)-69/89-2020(S.F.Fund) dated 17th October,2022 were unanimously adopted.
2. As per the guidelines all the powers regarding recruitment and services of the persons engaged through the society will remain with the Management committee of the society and the Governing body will be responsible for all the service related matters of the staff engaged.
3. The eligibility criteria will be as per the guidelines of the UGC/AICTE/HPU/ H.P. Government .
4. Teaching incumbents will be appointed initially for a period of three years on period basis @ Rs. 250 per period for every one hour period(to be reduced proportionally if the duration is less than one hour) with maximum limit of Rs. 15000/- per month subject to availability of funds.
5. Only properly qualified staff ,engaged by following the proper procedure ,is entitled for the honorarium at the above mentioned rates. No under qualified staff is to be engaged for the teaching courses.
6. After three years the consolidated salary of the eligible teachers will be fixed at Rs. 21600/- per month subject to the availability of the funds.
7. An annual increase of 5% in the consolidated salary will be given after completion of one year without any other allied benefit subject to availability of funds.
8. The employees who have completed 7 years or more as guest faculty(teaching and non teaching) and fulfill the requisite eligibility qualifications will be placed equal to the emoluments of contractual employees subject to the availability of funds. The emoluments will be given as per the letter number Fin©-B(7)-2/2021 dated 12/01/2022 from Govt. of Himachal Pradesh.
9. The eligible staff engaged under the society will be entitled for half month paid vacations and leave as admissible to contract employees. The leave shall not be carry-forwarded to the next year. The persons engaged under self financing scheme may be entitled for the salary/remuneration for 12 months in a financial year subject to availability of funds.
10. For the staff members (Teaching and non teaching) whose cases regarding their services are pending in the hon'ble High court and the matter is sub-judice ,it was decided that the status quo will be maintained in all such cases till the final decision from the court or the withdrawal of cases by the incumbent whichever is earlier.
11. It was also decided that an academic calendar will be prepared for the staff working under the Society with 15 days break period. This period will be treated as the break period(without pay) for the incumbents whose cases are pending in the court as per the existing norms and paid holidays for all other employees.
12. The decision regarding the benefits such as EPF etc will be considered after consultation with the concerned departments/Higher authorities and subject to the availability of funds.

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13. The salary/remunerations hike will be effective with effect from 1st January,2023 and the date of increment will be after completion of one year service.
 14. Audit of the funds will be done after the completion of every financial year.

Agenda item : 2

1. On the request from the Librarian it was decided to appoint one library bearer/Assistant on the honorarium (@ part time daily wages) as per Govt. approved rates after observing all the codal formalities. The salary will be given out of society funds.

Agenda item : 3

1. The last enhancement in the remunerations of the part time staff of the Society was done four years back on 21/08/2018 .In the meeting it was decided to enhance the remunerations of all the part time staff members of the society with effect from 1st January,2023 as per the following details:

Post	Enhancement per month
Chairperson	Rs. 1000
Coordinators	Rs. 1000
Member Secretary	Rs. 1000
Librarian	Rs. 1000
Part time Clerks/NCC Clerk	Rs. 500

Agenda item : 4

1. The IQAC of the college has recommended to establish an institutional level scholarship for the meritorious students of the college for which funds have to be generated. It was decided in the meeting that Institutional level scholarship @ Rs. 5000/- per annum may be given to students securing first position in the college in the University examinations of B.Sc./B.Com/B.A. 1st year and first position in first two semesters (Combined) in case of BBA and BCA out of society funds under the name 'PALAM SOCIETY SCHOLARSHIP' with effect from 1st January,2023.

Agenda item : 5

1. The IQAC of the college has recommended to create email id's with the domain name of the college i.e. ---- @gcpalampur.ac.in for the teachers of the college which is required for accessing online research journals and academic resources ,for which recurring funds are required. It was decided for the time being one e mail id in the name of the Principal may be created and the credentials of this mail can be shared with the staff members. The expenditure in respect of that mail id can be done out of the society funds.

Agenda item : 6

1. A request for sanctioning of funds for the organisation of Conferences/workshops/seminars in the college was raised in the meeting .The chairperson was empowered to sanction an amount of Rs. 25000/- (Seed money) per event, subject to maximum of two such events per academic session out of Society fund

Member Secretary
13/12/2022

Principal cum-Chairperson

5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.2 Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

Year	Name of the scheme	Students benefited by the institution's schemes and amount			
		Name of the student	Class	University Roll Number	Amount in rupees
2023-24	Palam Society Scholarship	Mahak	B. Sc. I	2232140073	5000
2023-24	Palam Society Scholarship	Palak	B. Com. I	3232140062	5000
2023-24	Palam Society Scholarship	Manisha	B. A. I	1232140175	5000
2023-24	Palam Society Scholarship	Diksha Sharma	B.C. A. Ist Year	6232140046	5000
2023-24	Palam Society Scholarship	Priyanka	B.B.A. 1st Year	5232140056	5000



Principal
G.C. Palampur