



## *SCVB Government College Palampur Distt Kangra (H.P)*

### **CODE OF Professional Ethics**

*Teaching is an important and learned profession. As members of this profession, teachers and allied staff are expected to exhibit the highest standards of honesty and integrity in their character and working. Teaching has a direct and vital impact on the quality of life for all people and specially the teaching community. Accordingly, the services provided by teaching fraternity require honesty, impartiality, fairness, and equity, and must be dedicated to the development of the nation. Teachers must perform under the umbrella of a standard of professional behaviour that requires adherence to the highest principles of ethical conduct.*

#### **➤ For Head of Institution [Principal]**

- *The Principal being the Head of the college, has to administer it in an impartial and just manner.***
- *He/she should not resort to discrimination against employees/or students/ or parents.***
- *The Principal must have broader approach and respect the suggestions coming from different stake holders.***

- *The Principal should act to the instructions issued by the higher authorities in totality, both in letter and spirit.*
- *The Principal has to look after the welfare of the staff, students and infrastructure.*
- *He/she should never have a vindictive attitude.*
- *Being the head of the college, he/she should maintain congenial atmosphere in the campus.*

➤ **Teachers and their responsibilities**

- *The teacher should be composed, patient, and easy to approach.*
- *The teacher should be able to communicate effectively.*
- *The teacher should perform his/her duties with dedication.*
- *The teacher must accept all the duties assigned to him with dignity.*
- *The teacher should render their useful contribution in extension activities.*

➤ **Teachers and the students**

- **Teachers should Give freedom to students to express themselves, respect their rights and dignity.**
- **Always be impartial and just, regardless of the caste, colour, creed, social or economic status of the students.**
- **Pay individual attention to students and deal with them according to their special needs.**
- **Encourage students to realize their potential and teach them to contribute to the welfare of their community.**

- Teacher should inculcate the spirit of patriotism, democracy and peace among the students.
- Teacher should teach them the dignity of labour and importance of physical work.
- Teacher should always be affectionate towards students.
- Teachers' approach towards students should never be vindictive.
- Teacher should always assess the students on the basis of merit.
- Teacher should not be partial in his/her approach.
- Teacher should be available to students even beyond working hours.
- Teacher should help students without expecting any favour.
- Teacher should make students aware of the rich regional, national and cultural heritage.

#### ➤ **Teachers and Colleagues**

- *Teachers should treat their colleagues with respect.*
- *Teachers should never resort to malpractices with their colleagues.*
- *Teachers should refrain from discriminating each other on the basis of caste, creed, religion, race or sex.*

#### ➤ **Teachers and Authorities**

- Teachers should discharge their professional duties according to the H.P. Government Rules.
- They should not accept any other employment while in service.
- The teachers should always cooperate with the authorities for the betterment of the institution.
- They should never confront the authorities.

➤ **Teachers and Non-teaching staff**

- *Teachers should establish a cordial relationship with non-teaching staff.*
- *Non-teaching staff should cooperate with teaching community.*

➤ **Teachers and Guardians**

- **Teachers should maintain a healthy and cordial relationship with the guardians of the students.**
- **They should discuss issues of the wards in totality during PTA meetings.**
- **They should apprise the parents about their performance in the class.**
- **They should suggest the modes for the betterment of the students.**
- **The PTA should exchange mutual ideas for the betterment of the institution.**
- **Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.**

➤ **Teachers and Society**

- *Teachers should maintain a healthy relationship with the society.*
- *Teachers should involve the eminent members of the society for mutual deliberations on sensitive topics and betterment of the institution.*
- *Teachers should be receptive for suggestions from the society for extension activities.*

- *The teachers should show their involvement to provide education to the community and improve their moral and intellectual life.*
- *Teachers should refrain from taking part in activities which lead to hatred, enmity, violence among various communities, religions or linguistic groups.*
- *Teachers should work for National Integration among the society members.*

#### CODE OF CONDUCT FOR STUDENTS

The college gives importance to discipline as it ensures growth and development of students. The Principal can impose fine, suspension or even rustication on any student who is found indulging in such misconduct as is listed below:

1. i) Any act of ragging on the campus in or around the hostel will be severely dealt with. Ragging implies physical or mental-torture to another student or a group of students. Any student found associated in such nefarious activities will be held guilty of gross misconduct. Remember Ragging is cognizable offence.
- ii) Any body found guilty of writing obscene language on blackboard, walls or furniture of the college.
- iii) Aimlessly loitering in the verandas, raising noise or attempting to disturb classes.
- iv) Smoking or consumption of alcohol/drugs etc. in the college hostel/ campus is strictly prohibited.

v) Bringing unwanted outsiders to the campus or sitting unnecessarily on the passage of the hostel or within campus.

vi) Playing in college premises without the permission the Principal.

vii) Pasting posters on the walls or notices on the Notice Board without Principal 's prior permission.

2. Mobile phone is strictly banned in the college campus.

3. Student who intends to participate in sports or other curricular activities/educational tours must produce written permission from his/her parents/guardians.

4. Every student must always carry with him/her duly completed identity card which is issued to him/ her at the time of admission. He /She must produce the identity card of whenever demanded by any teacher or the Principal.

5. Parents/guardians are requested to remain in touch with the Principal and the concerned teachers regarding the progress of their wards in the college.

6. Observance of the college rules and regulations is compulsory. Ignorance of the rules and regulations/orders issued from time to time is no excuse. Students are expected to go through the hand book of information and College notice board regularly.

7. Students are expected to conduct themselves in graceful and dignified manner.

8. Each student is expected to observe the descent dress code strictly.

9. Each student is expected to be present regularly in the College (Expect during leave).

10. No student is allowed to put poster in College campus/notice board, and to hold assembly in college premises or to address an unauthorized gathering on the college campus.

11. Silence is to be strictly observed. Students causing disturbance/Obstruction in the smooth functioning are liable for disciplinary action.

12. The students causing loss to the College property will be penalized and asked to make good for the loss.

13. For other rules/regulations the students are directed to consult the College Prospectus and H.P. University Ordinance.

14. Suppression of any information or furnishing any false information by a candidate will lead to immediate cancellation of his/her admission at any time. In such cases fee paid shall not be refunded.

  
**Principal**



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